

City of Seattle
Civil Service Commission
December 9, 2009

APPROVED JANUARY 20, 2010

Call to Order: Commissioner Steven Jewell called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commissioner Gregg Hirakawa
Glenda Graham-Walton, Executive Director
Teresa Jacobs, Administrative Staff Assistant
Gary Smith, Assistant City Attorney

Not in Attendance:

Commission Chair Ellis H. Casson

• **PUBLIC COMMENT**

Aloncita Monroe addressed the Commission regarding the appeal of Oliver v. DoIT. **Samuel Tucker** addressed the Commission on fairness and transparency of departments during the lay-off process.

ACTION ITEMS

1. Approval of Minutes:

Approval of November 18, 2009 Meeting Minutes: The Commission reviewed the November 18, 2009 minutes. Commissioner Hirakawa moved to accept the minutes as written. Commissioner Jewell seconded the motion. The motion passed.

2. Review Monthly Case Status Report & Appeal-New, Review & Update:

The Commission reviewed the monthly case status report.

Executive Session: The Commission went into Executive Session at 9:50 a.m. The Executive Session ended at 10:05

- **New: Robertson v. Retirement:** The Commission agreed to waive the time limits, request a response brief from the Department and allow the Appellant to reply to the response. Responses will be limited to facts related to the issue and whether the appellant was terminated with cause.
- **Review: Oliver v. DoIT:** Commissioner Jewell moved to defer a decision to allow Commissioners time to review new documents related to the appeal. The Commission will revisit the matter at its

January 20, 2010 meeting and if needed a special meeting will be called. Commissioner Hirakawa seconded the motion. The motion passed.

DISCUSSION ITEMS

3. **Monthly Summit (Budget) Report:** Ms. Graham-Walton reported the budget is on target for the year.
4. **Layoff Questions before the Commission:** Questions regarding seniority, service credit and bumping rights have been brought before the Commission by several employees facing possible layoff in the upcoming year. Employees are concerned about bumping and seniority rights as a result of reallocations and reclassifications. Further research and a meeting between the Executive Director and the Personnel Department may ensue.
5. **Old/New Business:** No Old/New Business
6. **Other:**
 - **Adjourn: The meeting adjourned at 10:35 a.m.**

Respectfully Submitted:

/s/ Teresa R. Jacobs 1/20/10

Teresa R. Jacobs
Administrative Staff Assistant

Approved by:

/s/ Steven A. Jewell 1/20/10

Steven A. Jewell
Commission Chair

Date